

ACTE

Alabama Consortium for Technology in Education

PORTFOLIO SCORE SHEET



Judge Instruction:

1. Review judging criteria (scoring elements) for the portfolio, project and presentation. (Specific Category Rubric)
2. When student arrives, cross check student name tag and this sheet to ensure information matches student name and project. Note: Is project an individual or group project? If a group project, are all members present?
3. Ask student for the portfolio. Review and score portfolio using the score sheet below as student sets up project. The portfolio is a quick overview of the project you are about to judge. Note: A portfolio may be electronic, and you will need to wait to view it on the student's device.
4. When student(s) are setup and ready, judge the project and the student's presentation skills based on the specific category rubric guidelines (back of this sheet). The student has 10 minutes max to present the project in its entirety. Note: Time constraints also pertain to projects, such as video projects, which may be part of a larger video. The student must choose what to present within this timeframe.
5. After the presentation, offer constructive feedback. Ensure students take all belongings with them, including their portfolio. **KEEP** this page. After the student departs, grade the project ensuring there is a score in each box on the front and back of this sheet. Tally the Portfolio, Project and Presentation scores on the back of this sheet, sign your name and place in the scored rubric folder. Get ready for your next student project!

Portfolio Score Sheet					Tally
<u>Portfolio</u>					<u>TEN Points Possible</u>
Portfolio Content	0 Points No portfolio.	2 Points Some required information. Not enough to explain project plan.	6 Points Most required information. Easy to follow with good layout of project plan.	8 Points All required information. Concise picture of well executed project plan.	
Punctuality	0 Points LATE or No Show			2 Points On Time	
				PORTFOLIO SCORE	

Required Items for Portfolio

- 1 - Project ID: Student(s) Names, School, Level, Category, Project Type, Sponsor. Region (Title Page)
- 2 - Online Event Orientation Certificate (Required if you go to State) alabamaconsortiumfortechnologyineducation.org/categories
- 3 - Table of Contents
- 4 - Narrative. Explain: Why you chose your project? What did you learn? How is project beneficial to you or others?
- 5 - List of software and hardware you used in the project.
- 6 - Copy of planning elements you used. Ex: Code, script, storyboard, layout, templates, source code, etc.
- 7 - Copy of project (slides, prints, pages).
- 8 - Works Cited/Bibliography. Resources. Where did you get your information?
- 9 - Copy of permissions use request and approval for school use of copyrighted data. (if required) (ex. Audio) Did you use copyrighted information? If so, do you have permission to use it?